



JOB VACANCY ANNOUNCEMENT

EMPLOYER: HORIZONS INC.

ADDRESS: 9220 Chalan Pale Arnold, Tanapag Village, P.O. Box 502399 CK, Saipan, MP 96950

TELEPHONE NO.: (670) 323-8882

FULL TIME: The job opportunity is a temporary, full-time position commencing on October 1, 2026 to September 30, 2029.

POSITION: ROUTE SALES PERSON

NUMBER OF OPENINGS: 1

JOB DUTIES:

Sell products or services. Record sales or delivery information on daily sales or delivery record. Inform regular customers of new products or services and price changes. Write customer orders and sales contracts according to company guidelines. Collect money from customers. Make change and record transactions on customer receipts. Listen to and resolve customers' complaints regarding products or services. Call on prospective customers to explain company services or to solicit new business. Arrange merchandise and sales displays or issue sales promotion materials to customers. Review lists of dealers and customers. Drive trucks/cars to deliver such items as food, office supplies and general merchandise. Perform other duties assigned by the supervisor.

QUALIFICATIONS:

Education: High School Graduate/GED and have 12 months of prior work experience required. Must have experience on product wholesaling, estimating or quoting of prices, credit or contract terms, warranties and delivery dates. Must be able to monitor market conditions, product innovations and competitors' products, prices and sales. Experienced on how to plan, assemble and stock product displays at retail stores or make recommendations regarding promotional program displays and advertising. Able to support Sales Department, research and product costing. Must be versed in Microsoft Office applications such as Word, Excel and Power Point. Must have a valid driver's license and clean traffic history which applies for both US Citizen and CW-1 worker applicants.

Work Hours and Days: Monday to Friday; 8:00 AM to 5:00 PM

Work Hours per week: 40 Hours

Work Hours/day: 8 Hours

Opening Date: June 10, 2026

Closing Date: July 01, 2026

Specific Worksite Location: 9220 Chalan Pale Arnold, Tanapag Village, P.O. Box 502399 Saipan, MP 96950

Salary Range: \$8.35 to \$8.50/ HOUR

Overtime Available: YES

Overtime Rate: \$12.52 to \$12.75/Hour

Payment Frequency: BI-WEEKLY

Specify all Payroll deduction: All local and State Income Taxes such as Federal Income Tax, State Income Tax, Social Security (FICA), Medicare Tax

THREE-FOURTHS GUARANTEE: Workers will be offered employment for a total number of work hours equal to at least three fourths of the work days of the total period that begins with the first workday after the arrival of the worker at the place of employment or the advertised contractual first date of need, whichever is later, and ends on the expiration date specified in the work contract or in its extensions, if any.

TRANSPORTATION AND SUBSISTENCE: If the worker completes 50 percent of the work contract period, the employer will provide, reimburse, or advance payment for the worker's transportation and subsistence from the place of recruitment to the place of work. Upon completion of the work contract or where the worker is dismissed earlier, the employer will provide or pay for the worker's reasonable costs of return transportation and subsistence back home or to the place the worker originally departed to work, except where the worker will not return due to subsequent employment with another employer or where the employer has appropriately reported a worker's voluntary abandonment of employment. The amount of transportation payment or reimbursement will be equal to the most economical and reasonable common carrier for the distances involved.

Required Tools:

NONE, Workers will be provided without charge or deposit charge, of all tools, supplies and equipment required to perform duties assigned.

Fringe Benefits:

Workers' Compensation is provided.

Daily Transportation, On-the-job Training and Board and Lodging, or other Facilities are NOT provided

Applicants may submit their resume and credentials to Horizons Inc. All resumes must be received no later than the closing date shown above. Applicants may be interviewed for the job opportunity at Horizons Inc., 9220 Chalan Pale Arnold, Tanapag Village, Monday to Friday 9:00 AM to 4:00 PM. Email: horizonsincspn@gmail.com; Website: horizons-inc-saipan.com; Telephone No. (670) 323-8882